**Action Plan – Clinical Practice Group**

| ***What is your goal?*** | | ***How will you achieve this (actions)?*** | | | | | ***Who will do what?*** | ***When will each action be completed?*** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Improve communication amongst members of the group  Distribute current Benchmark and agree content  Participate in EANN congress  Identify possible future benchmarks which may be relevant to all specialty areas within neuroscience nursing | | 1. Simplify the language 2. Check level of comprehension, understanding and interpretation 3. Use of bullet points 4. Monthly skype/email communication 5. Recruit other board members from countries not attending Dutch board meeting 6. Share existing draft benchmark with the group 7. Set dead-line date for feedback 8. Commence auditing of local service – ideally a minimum of three units 9. Submit an abstract to EANN congress event 10. Present benchmark findings | | | | | |  | | --- | | Cath, Johanna, Sólveig Annukka, Guðrún |   Cath  Cath  Cath | Before end of May 2018  Before end of May 2018  End of July 2018  March 2019 |
| **Confirmation of Achievement** | | | | | | | | |
| **Was the goal achieved?** | Yes  No | | **If yes, date achieved** |  | **If no, provide a reason** |  | | |